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Lo	cal Un	it of G	overnment Typ	Эе			Local Unit	Name		County
_	Cou	<u></u>	□City	□Twp	Village	Other	Ŭ VI	LLAGE OF	ELKTON	HURON
Fis		ar End			Opinion Date	0.0	~	Date Audit R	Report Submitted to S	State
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We	affirr	n tha	t:							
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We Mar	furth nager	er aff ment	irm the follo Letter (rep	owing mate ort of comr	erial, "no" res ments and re	ponses hav	re been dis tions).	sclosed in the fina	ncial statements,	, including the notes, or in the
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<b>5</b> .	$\boxtimes$		A public h	earing on	the budget w	as held in a	ccordance	with State statute	9.	
6.	X		The local other guid	unit has no lance as is	ot violated the sued by the l	Municipal Local Audit	Finance A and Finan	ct, an order issue ce Division.	d under the Eme	ergency Municipal Loan Act, or
<b>7</b> .	図		The local	unit has no	ot been deline	quent in dis	tributing ta	x revenues that w	ere collected for	another taxing unit.
8.	M							nply with statutory		
9.	Ø		The local	unit has no	illegal or un	authorized	expenditur		ur attention as de	efined in the <i>Bulletin for</i>
10.	X		There are that have	no indicati not been p	ons of defalo	ation, fraud	or embez	zlement, which ca	me to our attenti	ion during the course of our audit FD). If there is such activity that has
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des	local uded criptic	unit in th on(s)	of governmis or any of the auth	nent (autho other audit ority and/o	orities and co report, nor r commission	mmissions do they ob	included) tain a star	is operating within	the boundaries	of the audited entity and is not are name(s), address(es), and a
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# REPORT ON FINANCIAL STATEMENTS (With Additional Information)

February 28, 2007

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# ANDERSON, TUCKEY, BERNHARDT & DORAN, P.C.

**Certified Public Accountants** 

Gary R. Anderson, CPA Jerry J. Bernhardt, CPA Thomas B. Doran, CPA

Robert L. Tuckey, CPA Valerie Jamieson Hartel, CPA Jamie L. Peasley, CPA

April 20, 2007

#### **INDEPENDENT AUDITOR'S REPORT**

Honorable Village Council Village of Elkton Elkton, Michigan 48731

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Elkton, as of and for the year ended February 28, 2007, which collectively comprise the Village's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Village of Elkton's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Elkton, as of February 28, 2007, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information on pages I through VII and 21 through 25, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village of Elkton's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual nonmajor fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The combining and individual nonmajor fund financial statements, and statistical tables have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

Ontern, Tucky, Remlandt & Down, P.C.

ANDERSON, TUCKEY, BERNHARDT & DORAN, P.C. CERTIFIED PUBLIC ACCOUNTANTS

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#### Management's Discussion and Analysis

Our discussion and analysis of the Village of Elkton's financial performance provides an overview of the Village's financial activities for the fiscal year ended February 28, 2007. Please read it in conjunction with the Village's financial statements.

#### Financial Highlights

As discussed in further detail in this discussion and analysis, the following represents the most significant financial highlights for the year ended February 28, 2007:

- The fund balance in the General Fund increased from \$638,328 to \$661,831
- State-shared revenue, the Village's second largest General Fund revenue source, was reduced by the State of Michigan by \$802 representing a 1% decrease from the prior fiscal year. However, the \$99,674 received from the State of Michigan was below the budgeted projection by \$419.

#### **Using This Annual Report**

This annual report consists of a series of financial statements. The statement of net assets and the statement of activities provide information about the activities of the Village as a whole and present a longer-term view of the Village's finances. This longer-term view uses the accrual basis of accounting so that it can measure the cost of providing services during the current year, and whether the taxpayers have funded the full cost of providing government services.

The fund financial statements present a short-term view. They tell us how the taxpayers' resources were spent during the year, as well as how much is available for future spending. Fund financial statements also report the Village's operations in more detail than the government-wide financial statements by providing information about the Village's most significant funds.

### Management's Discussion and Analysis

<u>The Village as a Whole</u>
The following table shows, in a condensed format, the net assets as of the current date:

	Governmental Activities	Business-Type Activities	Total
Current assets	\$ 1,189,651	\$(39,557)	\$1,150,094
Noncurrent assets	876,106	1,520,311	2,396,417
Total assets	2,065,757	1,480,754	3,546,511
Current liabilities	10,399	38,941	49,340
Long-term liabilities	24,107	626,418	650,525
Total liabilities	34,506	665,359	699,865
Net assets:			
Invested in capital assets -			
Net of related debt		109,835	109,835
Contributed capital		46,731	46,731
Restricted	79,676		79,676
Unrestricted		658,829	658,829
Fund Balance			
Undesignated	946,972		946,972
Designated	1,004,603	***************************************	1,004,603
Total net assets	\$ 2,031,251	\$ 815,395	\$ 2,846,646

Unrestricted net assets – the part of net assets that can be used to finance day-to-day operations ended the fiscal year with a balance of \$946,972 in the governmental activities.

## Management's Discussion and Analysis

#### The Village as a Whole

The following table shows, in a condensed format, the net assets as of 02/28/06 were:

	Governmental Activities	Business-Type Activities	Total
Current assets	\$ 1,348,849	\$235,572	\$1,584,421
Noncurrent assets	813,226	1,634,265	2,447,491
Total assets	2,162,075	1,869,837	4,031,912
Current liabilities	226,557	266,999	493,556
Long-term liabilities	27,245	730,000	757,245
Total liabilities	253,802	996,999	1,250,801
Net assets:			
Invested in capital assets -			
Net of related debt		121,553	121,553
Contributed capital		46,731	46,731
Restricted	57,565		57,565
Unrestricted		704,554	704,554
Fund Balance			
Undesignated	936,747		936,747
Designated	913,961		913,961
Total net assets	\$ 1,908,273	\$ 872,838	\$ 2,781,111

## Management's Discussion and Analysis

The following table shows the changes of the net assets during the current year:

	Governmental Activities	Business-Type Activities	Total
Net Assets - Beginning of year - (as adjusted)	\$ 1,908,273	\$ 704,554	\$ 2,612,827
Revenue			
Program revenue:			
Charges for services	116,706	175,561	292,267
Operating grants and contributions			
General revenue:			
Property taxes	389,228		389,228
Intergovernmental revenue	159,249		159,249
Investment earnings	6,085	1,448	7,533
Miscellaneous	12,066	70,194	82,260
Net transfers	10,000	(10,000)	0
Sale of Lots	10,525		10,525
Total revenue	703,859	237,203	941,062
Program Expenses			
General government	195,363		195,363
Road maintenance and repair	71,953		71,953
Public safety	131,996		131,996
Public works	126,436		126,436
Culture and recreation	34,303		34,303
Ambulance		92,272	92,272
Water & sewer		190,656	190,656
Depreciation	55,827	·	55,827
Interest on long-term debt	·		·
Total expenses	615,878	282,928	898,806
Change in Net Assets	122,978	(45,725)	77,253
Net Assets - End of Year	\$ 2,031,251	\$ 658,829	\$ 2,690,080

## Management's Discussion and Analysis

The following table shows the changes of the net assets for the year ended 02/28/06:

	Governmental Activities	Business-Type Activities	Total
Net Assets - Beginning of year - (as adjusted)	\$ 1,792,736	\$ 702,010	\$ 2,494,746
Revenue			
Program revenue:			
Charges for services	76,586	236,938	313,524
Operating grants and contributions			
General revenue:			
Property taxes	379,757		379,757
Intergovernmental revenue	160,722		160,722
Investment earnings	3,710	1,445	5,155
Miscellaneous	53,303	26,496	79,799
Net transfers	10,000	(10,000)	0
Sale of Lots	4,500		4,500
Total revenue	688,578	254,879	943,457
Program Expenses			
General government	173,154		173,154
Road maintenance and repair	54,904		54,904
Public safety	129,311		129,311
Public works	137,197		137,197
Culture and recreation	29,842		29,842
Ambulance		104,880	104,880
Water & sewer		147,455	147,455
Depreciation	47,391		47,391
Interest on long-term debt			
Total expenses	571,799	252,335	824,134
Change in Net Assets	116,779	2,544	119,323
Add beginning balance – Cemetery Fund	25,156		25,156
Correction to beginning fixed assets	(26,398)		(26,398)
Net Assets - End of Year	\$ 1,908,273	\$ 704,554	\$ 2,612,827

#### Management's Discussion and Analysis

#### **Business-type Activities**

The Village's business-type activities consist of the Water and Sewer Funds and the Ambulance Fund. The Village provides water to residents from ground water wells. Sewage treatment is provided through a Village-owned and operated sewage treatment plant. The Village operated an Ambulance Service for residents in the local area and receives subsidies from four adjoining townships.

The Water and Sewer Fund had a net loss of \$49,740, and its cash flow increased by \$229. Revenues for the fund were down about 8 %. The Ambulance Fund had net income of \$4,015, and its cash flow increased by over \$6,541.

#### The Village's Funds

Our analysis of the Village's major funds follows the government-wide financial statements. The fund financial statements provide detailed information about the most significant funds, not the Village as a whole. The Village Council creates funds to help manage money for specific purposes as well as to show accountability for certain activities, such as special property tax millages. The Village's major funds for the current year include the General, Major Street and Trunkline, Local Street and Refuse Funds.

The General Fund pays for most of the Village's governmental services. The most significant are Administration, Police Department, and Public Works, which incurred expenses of approximately \$428,754 in the current fiscal year. These costs and the remaining \$97,479 cost of the other General Fund departments are funded by real and personal property taxes and other general revenue sources of the General Fund.

#### Management's Discussion and Analysis

#### **General Fund Budgetary Highlights**

Overall, revenues in the General Fund fell short of budget by \$46,871.

Village departmental expenses in the General Fund overall spent less than budget projections by \$2,871.

#### **Capital Asset and Debt Administration**

As of February 28, 2007, the Village had a total of approximately \$2,396,417 (net of depreciation) invested in a broad range of capital assets, including roads, buildings, equipment, and water and sewer lines.

Debt service makes up approximately 5% of the total governmental expenditures

More detailed information concerning capital assets and long-term debt can be found in Notes 8 and 11, respectively, in the notes to the financial statements.

#### **Economic Factors and Next Year's Budgets and Rates**

In preparing 2007-2008 budget, the village expects similar activity levels to 2006-2007. State shared revenues have been consistently declining in recent years, and this trend is expected to continue. Other revenues are expected to be consistent with the 2006-2007 fiscal year.

#### Contacting the Village's Management

This financial report is intended to provide our citizens, taxpayers, customers and investors with a general overview of the Village's finances and to show the Village's accountability for the money it receives. If you have questions about this report or need additional information, we welcome you to contact the village's office.

# BASIC FINANCIAL STATEMENTS

#### STATEMENT OF NET ASSETS February 28, 2007

	Primary Government			
	Governmental Activities	Business-type Activities	Total	
ASSETS Current assets: Cash Accounts receivable Internal balances Due from other units	\$ 1,004,274 9,999 147,762 27,616	\$ 96,679 11,526 (147,762)	\$ 1,100,953 21,525 - 27,616	
Total current assets	1,189,651	(39,557)	1,150,094	
Noncurrent assets: Capital assets, net of depreciation  TOTAL ASSETS	876,106 \$ <b>2,065,757</b>	1,520,311 <b>\$ 1,480,754</b>	2,396,417 \$ 3,546,511	
LIABILITIES Current liabilities:    Accounts payable    Customer deposits payable    Current maturities on long-term debt    Due to other units	\$ 9,726 673	\$ 8,941 30,000	\$ 9,726 8,941 30,000 673	
Total current liabilities	10,399	38,941	49,340	
Noncurrent liabilities:  Noncurrent portion of long-term debt Accumulated compensated absences  Total noncurrent liabilities	<u>24,107</u> <u>24,107</u>	626,418 626,418	626,418 24,107 650,525	
TOTAL LIABILITIES	34,506	665,359	699,865	
NET ASSETS				
Contributions in aid of construction Contributed capital Restricted for:		109,835 46,731	109,835 46,731	
Capital projects Unrestricted Fund balance: Undesignated Designated	79,676 946,972 1,004,603	658,829	79,676 658,829 946,972 1,004,603	
TOTAL NET ASSETS	2,031,251	815,395	2,846,646	
TOTAL LIABILITIES AND NET ASSETS	\$ 2,065,757	\$ 1,480,754	\$ 3,546,511	

# STATEMENT OF ACTIVITIES FOR THE YEAR ENDED FEBRUARY 28, 2007

		Program	Revenues	Net (Expenses) Revenues				
		Operating		Primary Government				
		Charges for	Grants and	Governmental	Business-type			
Functions/Programs	Expenses	Services	Contributions	Activities	Activities	Total		
Governmental activities:								
General government	\$195,363	\$ 29,582		\$ (165,781)	-	\$ (165,781)		
Road maintenance and repair	71,953			(71,953)	_	(71,953)		
Public safety	131,996	87,124	\$ 34,997	(9,875)	-	(9,875)		
Public works	126,436			(126,436)	-	(126,436)		
Culture and recreation	34,303			(34,303)	-	(34,303)		
Depreciation	55,827			(55,827)	-	(55,827)		
Total governmental activities	615,878	116,706	34,997	(464,175)		(464,175)		
Business-type activities:								
Ambulance	92,272	78,426			\$ (13,846)	(13,846)		
Water & sewer	190,656	142,330			(48,326)	(48,326)		
Total primary government	\$898,806	\$ 337,462	\$ 34,997	\$ (464,175)	(62,172)	(526,347)		
Total primary government	\$090,000	ψ 337,40Z	<del></del>	\$ (404,173)	(02,172)	(520,547)		
	\$ 315,307 73,921 159,249 6,085 12,066 10,525 10,000	\$ 1,448 24,999 (10,000)	\$ 315,307 - 73,921 159,249 7,533 37,065 10,525					
	Total genera	I revenues and t	ransfers	587,153	16,447	603,600		
	_			122,978	(45,725)	77,253		
	Change in ne							
	Net assets -	beginning		1,908,273	704,554	2,612,827		
	Net assets -	ending		\$ 2,031,251	\$ 658,829	\$ 2,690,080		

The accompanying footnotes are an integral part of the financial statements

#### BALANCE SHEET GOVERNMENTAL FUNDS February 28, 2007

	GENERAL	MAJOR STREET	LOCAL STREET	OTHER GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS	
<u>ASSETS</u>						
Cash	\$ 357,254	\$ 186,263	\$ 278,627	\$ 122,579	\$ 944,723	
Accounts receivable	9,999		45 500	20.005	9,999	
Due from other funds  Due from other units	637,833 16,858	7,927	15,500 2,831_	30,025	683,358 27,616	
TOTAL ASSETS	\$ 1,021,944	\$ 194,190	\$ 296,958	\$ 152,604	\$ 1,665,696	
LIABILITIES & FUND BALANCES						
Liabilities:						
Accounts payable		\$ 4,863	\$ 4,863		\$ 9,726	
Customer deposits payable						
Due to other funds	\$ 359,440	110,826	85,455		555,721	
Due to other units	673				673	
Total Liabilities	360,113	115,689	90,318		566,120	
Fund equity:						
Contributed capital						
Contributions in aid of construction						
Retained earnings:						
Reserved Unreserved						
Fund balance:						
Undesignated	661,831	78,501	206,640		946,972	
Designated				\$ 152,604	152,604	
Total Fund Equity	661,831	78,501	206,640	152,604	1,099,576	
TOTAL LIABILITIES AND			<u>.</u>			
FUND BALANCES	\$ 1,021,944	\$ 194,190	\$ 296,958	\$ 152,604	\$ 1,665,696	

The accompanying footnotes are an integral part of the financial statements

# RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET and STATEMENT OF NET ASSETS February 28, 2007

	Modi	ified Accrual Basis			Recond	iling Items			F	ull Accrual Basis
		TOTAL ERNMENTAL FUNDS	ASSE	APITAL TS & LONG RM DEBT		PENSATED	SI	TERNAL ERVICE		TOTAL
ASSETS		FUNDS		KWI DEBI		BENCES		ONDS		IOTAL
Cash	\$	944,723					\$	59,551	\$	1,004,274
Accounts receivable		9,999								9,999
Prepaid expenses										-
Due from other funds		683,358						20,125		703,483
Due from other units		27,616								27,616
Total Current Assets		1,665,696		-		-		79,676	-	1,745,372
Construction in progress										-
Capital assets:										
Land										-
Depreciable capital assets			\$	1,701,387						1,701,387
Less: Accumulated Depreciation				(825,281)						(825,281)
Total Non-Current Assets		-		876,106		<del>-</del>		-		876,106
TOTAL ASSETS	\$	1,665,696	\$	876,106	\$	-	\$	79,676	\$	2,621,478
LIABILITIES & FUND BALANCES  Liabilities:  Accounts payable	\$	9,726							\$	9,726
Accrued salaries & wages	*	0,720							•	-
Accrued interest payable  Due to other funds		555,721								- 555,721
Due to other units		673						-		673
Deferred revenue		0/3								0/3
					\$	24 107				24,107
Accumulated compensated absences		<del></del>			Φ	24,107		<del></del>		24,107
Total Liabilities		566,120		<u> </u>	-	24,107				590,227
Fund Balances:										
Contributed capital										
Reserved for:										•
Capital projects							\$	79,676		79,676
Fund balance:										
Undesignated		946,972								946,972
Designated		152,604		876,106		(24,107)				1,004,603
Total Fund Balances/Net Assets		1,099,576		876,106		(24,107)		79,676		2,031,251
TOTAL LIABILITIES AND										
FUND BALANCES	<u>\$</u>	1,665,696	\$	876,106	\$		\$	79,676	\$	2,621,478

The accompanying footnotes are an integral part of the financial statements.

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE GOVERNMENTAL UNITS

#### FOR THE YEAR ENDED FEBRUARY 28, 2007

	GENERAL	MAJOR STREET	LOCAL STREET	OTHER GOVERNMENTAL	TOTALS (MEMORANDUM ONLY) PRIMARY GOVERNMENT
REVENUES:					
Taxes	\$ 315,307		\$ 73,921		\$ 389,228
Intergovernmental revenue:					-
Gas & weight tax		\$ 43,895	15,680		59,575
State	99,674				99,674
Charges for services	72,023				72,023
Police	44,683				44,683
Miscellaneous	38,049	2,750	6,139	\$ 14,624	61,562
TOTAL REVENUE	569,736	46,645	95,740	14,624	726,745
EXPENDITURES:					
Legislative	105,330				105,330
Elections	-				~
Village buildings & grounds	29,995				29,995
Police department	166,993				166,993
Cemetery	14,310				14,310
Public works department	126,436				126,436
Recreation department	34,303				34,303
Equipment department	48,866				48,866
Streets		37,410	118,253		155,663
Miscellaneous					
TOTAL EXPENDITURES	526,233	37,410	118,253		681,896
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	43,503	9,235	(22,513)	14,624	44,849
OTHER FINANCING SOURCES (USES):					
Operating transfers in		-	10,500	10,000	20,500
Operating transfers out	(20,000)	(10,500)		<del> </del>	(30,500)
TOTAL OTHER FINANCING SOURCES (USES)	(20,000)	(10,500)	10,500	10,000	(10,000)
EXCESS OF REVENUE & OTHER SOURCES OVER					
(UNDER) EXPENDITURES & OTHER USES	23,503	(1,265)	(12,013)	24,624	34,849
FUND BALANCE - March 1	638,328	79,766	218,653	127,980	1,064,727
FUND BALANCE - February 28	\$ 661,831	\$ 78,501	\$ 206,640	\$ 152,604	\$ 1,099,576

The accompanying footnotes are an integral part of the financial statements.

# RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED FEBRUARY 28, 2007

Net change in fund balances - total governmental funds	\$ 34,849
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of these assets is allocated over their useful lives as depreciation expense Depreciation expense Capital outlay	(55,827) 118,707
Compensated absences are reported on the accrual method in the statement of activities, and recorded as an expenditure when financial resources are used in the governmental funds:  Accrued absences at the beginning of the year  Accrued absences at the end of the year	27,245 (24,107)
Internal Service Funds are used by management to charge the costs of certain activities, such as insurance, motor pool, central services, and retirees health care, to individual funds. The net revenue (expense) of the internal service funds is reported with governmental activities.	 22,111
Change in net assets of governmental activities	\$ 122,978

The accompanying footnotes are an integral part of the financial statements

PROPRIETARY FUND TYPE COMBINING BALANCE SHEET February 28, 2007

	ENTERPRISE							тот	ALS	
				WATER AND SEWER FUND		EQUIPMENT		2007		2006
ASSETS Cash Accounts receivable - net Due from other funds Fixed assets Less accumulated depreciation & amortization	1 17: 10:	5,029 1,526 2,255 5,040 0,280)	\$	51,650 265,121 2,338,703 (833,152)	\$	59,551 20,125	\$	156,230 11,526 457,501 2,443,743 (923,432)	\$	147,474 9,074 136,589 2,506,646 (872,381)
TOTAL ASSETS	\$ 24	3,570		1,822,322	\$	79,676		2,145,568		1,927,402
LIABILITIES & NET ASSETS Liabilities: Accounts payable Bonds payable Due to other funds Customer deposits payable	\$ 13	1,525	\$	656,418 453,613 8,941			\$	656,418 585,138 8,941	\$	765,000 224,032 7,967
Total Liabilities	13	1,525		1,118,972				1,250,497		996,999
Net Assets: Contributed capital Contributions in aid of construction Net Assets:	40	5,731		109,835				46,731 109,835		46,731 121,553
Reserved for specific purpose Unreserved	6	5,314		593,515	\$	79,676		738,505		762,119
Total Net Assets	11:	2,045		703,350		79,676		895,071		930,403
TOTAL LIABILITIES & NET ASSETS	\$ 24	3,570	\$	1,822,322	\$	79,676	\$	2,145,568	\$	1,927,402

#### WATER & SEWER FUND STATEMENT OF CHANGES IN CONTRIBUTIONS IN AID OF CONSTRUCTION FOR THE YEAR ENDED FEBRUARY 28, 2007

	YEAR ENDED				
	·	2007		2006	
CONTRIBUTIONS IN AID OF CONSTRUCTION - MARCH 1	\$	121,553	\$	133,271	
LESS: Depreciation of fixed assets acquired from contributions in aid of construction		(11,718)		(11,718)	
CONTRIBUTIONS IN AID OF CONSTRUCTION - FEBRUARY 28	_\$_	109,835	_\$_	121,553	

#### PROPRIETARY FUND TYPE COMBINING STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET ASSETS

FOR THE YEAR ENDED FEBRUARY 28, 2007

	ENTERPRISE										
	AMBL	AMBULANÇE		TER AND				<b>TO</b> 1	TALS	s	
	F1	UND	SEW	ER FUND	Equ	ipment		2007		2006	
OPERATING REVENUE:			-								
Ambulance calls	\$	78,426					\$	78,426	\$	91,685	
Water & sewer system sales			\$	97,135				97,135		100,263	
Other services, charges & sales		16,642		4,772	\$	125		21,539		23,774	
Special Assessments Received				45,195				45,195		44,990	
Interest & penalties				3,585				3,585		2,722	
TOTAL OPERATING REVENUE		95,068		150,687		125		245,880		263,434	
OPERATING EXPENSES:											
Salaries & wages		30,556		16,338				46,894		43,611	
Employee benefits		5,662		9,528				15,190		14,206	
Operating supplies		7,536		6,621				14,157		9,924	
General fund administrative fee		1,000		3,000				4,000		4,000	
Professional fees		6,365		7,199				13,564		20,604	
Contracted services		-		2,845		•		2,845		1,452	
Telephone		420		574				994		912	
Insurance		5,823		5,823				11,646		13,059	
Heat, light & power		-		8,558				8,558		8,256	
Repairs & maintenance		2,622		70,527				73,149		24,506	
Equipment rental		-		7,682				7,682		5,538	
Dues & subscriptions		-		500				500		450	
Advertising		133		_				133		101	
Bond interest				14,588				14,588		14,579	
Depreciation		8,756		30,576				39,332		40,904	
Education & training		3,456		391				3,847		840	
Capital outlay		1,016		590		-		1,606		3,965	
Contractual write-off		-		-				-		-	
Miscellaneous		18,927		5,316				24,243		45,428	
TOTAL OPERATING EXPENSES		92,272		190,656				282,928		252,335	
OPERATING INCOME (LOSS)		2,796		(39,969)		125		(37,048)		11,099	
NON-OPERATING REVENUE (EXPENSES)											
Interest earned		1,219		229		1,986	_	3,434		2,661	
TOTAL NON-OPERATING REVENUE (EXPENSES)		1,219		229		1,986		3,434		2,661	
INCOME (LOSS) BEFORE OPERATING											
TRANSFERS IN (OUT)		4,015		(39,740)		2,111		(33,614)		13,760	
OPERATING TRANSFERS IN (OUT)				(10,000)		20,000		10,000		5,000	
NET INCOME (LOSS)		4,015		(49,740)		22,111		(23,614)		18,760	
NET ASSETS - MARCH 1		61,299		643,255		57,565		762,119		743,359	
NET ASSETS - FEBRUARY 28	\$	65,314	\$	593,515	\$	79,676	\$	738,505	\$	762,119	

#### ENTERPRISE FUNDS COMBINING STATEMENT OF CASH FLOWS YEAR ENDED FEBRUARY 28, 2007

	AMBULANCE		AMBULANCE WATER AND FUND SEWER FUND		TOTA 2007			2006
		FUND	SEV	VER FUND		2007		2000
CASH FLOWS FROM OPERATING ACTIVITIES: Net income (loss)	\$	4,015	\$	(49,740)	\$	(45,725)	\$	2,544
ADJUSTMENT TO RECONCILE NET INCOME TO CASH PROVIDED BY OPERATING ACTIVITIES: Depreciation and Amortization		8,756		30,576		39,332		40,904
CHANGE IN CURRENT ASSETS AND LIABILITIES: (Increase) decrease in accounts receivable (Increase) decrease in due from other funds Increase (decrease) in bonds payable Increase (decrease) in due to other funds Increase (decrease) in customer deposits payable Purchase of fixed assets		(2,452) (73,557) 69,779		(227,230) (108,582) 291,327 975 62,903		(2,452) (300,787) (108,582) 361,106 975 62,903		7,227 (117,211) (35,000) 133,518 450 (123,432)
NET CASH PROVIDED BY OPERATING ACTIVITIES		6,541		229		6,770		(91,000)
NET INCREASE IN CASH & CASH EQUIVALENTS		6,541		229		6,770		(91,000)
CASH & CASH EQUIVALENTS AT BEGINNING OF YEAR		38,488		51,421		89,909		180,909
CASH & CASH EQUIVALENTS AT END OF YEAR	\$	45,029	\$	51,650	\$	96,679	\$	89,909

#### **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:**

The accounting policies of the Village of Elkton (the Village) conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The following is a summary of the significant accounting policies used by the Village of Elkton.

Effective March 1, 2004, the Village implemented the provisions of GASB Statement No. 34 (GASB 34), *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments.* Certain significant changes in the statements include the following:

A Management Discussion & Analysis (MD&A) section providing an analysis of the Village's overall financial position and results of operations has been included in the financial statements.

Financial statements prepared using full accrual accounting for all of the Village's activities, including infrastructure (roads, etc.).

A change in the fund financial statements to focus on major funds.

These and other changes are reflected in the accompanying financial statements (including the notes to the financial statements).

#### **DESCRIPTION OF VILLAGE OPERATIONS AND FUND TYPES:**

The Village of Elkton was organized in 1897 as a general law village with a fiscal year of March 1 through February 29. The Village operates under a Mayor-Council form of government. The Village provides various services to its residents including law enforcement, fire protection, community enrichment and human services. The Village provides ambulance service for the Village and the surrounding area. The Village contracts this service to other local units of government using the name Elkton Ambulance Service. The ambulance activity is reported in the Village financial statements as an Enterprise fund named Ambulance Fund.

#### **REPORTING ENTITY:**

In accordance with U.S. generally accepted accounting principles and Governmental Accounting Standards Board (GASB) Statement No. 14 "The Financial Reporting Entity", these financial statements present the Village of Elkton (the primary government) and its component units. The criteria established by the GASB for determining the reporting entity include oversight responsibility, fiscal dependency and whether the financial statements would be misleading if data were not included. The following is a description of the component units:

#### MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND FINANCIAL STATEMENT PRESENTATION:

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued):

#### **GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS:**

The government-wide financial statements (i.e., the Statement of Net Assets and the Statement of Activities) report information on all of the activities of the Village of Elkton. There are six major funds reported on the government-wide financial statements.

The Statement of Net Assets presents the Village's assets and liabilities with the difference being reported as either invested in capital assets, net of related debt, or restricted net assets.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment.

Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenue.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

The government uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types".

#### **GOVERNMENTAL FUNDS:**

Governmental funds include the following fund types:

#### General Fund:

This fund is used to account for all financial resources except those provided for in another fund. Revenues are primarily derived from property taxes, State and Federal aid, and charges for services to provide for the administration and operation of: (1) general Village governmental departments, boards and commissions; (2) court systems; (3) law enforcement; and (4) health, welfare and medical assistance. The fund includes the general operating expenditures of the Village.

#### Special Revenue Funds:

These funds are used to account for specific revenue (other than special assessments, expendable trusts, or major capital projects) derived from State and Federal grants, General Fund appropriations and charges for services which are to be expended for specific purposes as dictated by legal, regulatory or administrative requirements.

#### Capital Projects Funds:

Capital projects funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds and trust funds.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued):

#### **PROPRIETARY FUNDS:**

#### **Enterprise Funds:**

These funds account for operations: (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

#### Internal Service Funds:

These funds account for the financing of goods and services provided by one department or agency to other department or agencies of the governmental unit, or to other governmental units on a cost reimbursement basis or for the purchase of delinquent real property taxes from local units of government.

#### **BUDGETS AND BUDGETARY ACCOUNTING:**

Budgets are adopted on a basis consistent with U.S. generally accepted accounting principles. Annual appropriated budgets are adopted for the general, special revenue and debt service funds. All annual appropriations lapse at fiscal year-end. The budgeted revenues and expenditures for governmental fund types, include any authorized amendments to the original budget as adopted.

Encumbrances represent commitments related to unperformed contracts for goods or services. The Village does not utilize encumbrance accounting.

#### **CASH AND INVESTMENTS:**

Cash includes amounts in petty cash and demand deposits. Investments include instruments allowed by state statute subsequently described. Investments are carried at amortized cost or fair value.

State statutes authorize the Village to invest in bonds, securities, and other direct and certain indirect obligations of the U.S. Treasury, which include securities issued or guaranteed by the Government National Mortgage Association; certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank, savings and loan association, or credit union, which is a member of the Federal Deposit Insurance Corporation, Federal Savings and Loan Insurance Corporation, or National Credit Union Administration, respectively; and in commercial paper rated at the time of purchase within the three highest classifications established by not less than two standard rating services and which matures not more than 270 days after the date of purchase and not totaling more than 50% of any fund at any time. The Village is also authorized to invest in U.S. Government or federal agency obligation repurchase agreements, bankers' acceptances of U.S. banks, and mutual funds composed of investments as outlined above.

#### SHORT-TERM INTERFUND RECEIVABLES/PAYABLES:

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" or "due to other funds" on the balance sheet.

#### **RECEIVABLES:**

Receivables consist primarily of amounts for intergovernmental revenue and customer charges. An allowance for doubtful accounts has been established in those funds where it was determined to be necessary. Credit risk is minimal because of the large number of customers and the authority of the Village to add receivables to the tax rolls that are secured by the underlying property.

#### **RESTRICTED ASSETS:**

Certain proceeds of enterprise fund bonds, as well as certain resources set aside for their repayment, are classified as restricted assets on the balance sheet because their use is limited by applicable bond covenants and Michigan law.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued):

#### **CAPITAL ASSETS:**

Capital assets, which include property, plant, equipment, infrastructure assets (e.g., roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems, etc.) are reported in the operating fund in the government-wide financial statements. Capital assets are defined by the Village of Elkton as assets with initial individual cost of more than \$2,500 and an estimated useful life in excess of two years. Any donated assets are recorded at estimated fair market value at the date of donation.

GASB 34 requires major networks and major subsystems of infrastructure assets acquired, donated, constructed or substantially rehabilitated since fiscal years ending after February 29, 1980 be inventoried and capitalized by the fourth anniversary of the mandated date of adoption of the other provisions GASB 34. The Village has capitalized the current year's infrastructure, as required by GASB 34, and has reported the infrastructure in the Statement of Net Assets.

#### **DEPRECIATION:**

Depreciation is computed using the straight-line method. The depreciation rates are designed to amortize the cost of the assets over their estimated useful lives as follows:

Land/Land Improvements	0 - 50
Buildings	10 - 50
Bridges	50
Meters	13 - 20
Storm/Sewer lines	30 - 67
Sidewalks/Trailways	30
Water lines	50
Source of Supply	6 - 50
Motor Vehicles & Related Equipment	3 - 10
Machinery & Equipment	5 - 20
Roads	5 - 20
Parking lots	20
Traffic Signals	15

#### **COMPENSATED ABSENCES:**

It is the Village's policy to permit employees to accumulate a limited amount of earned but unused vacation and sick leave, which will be paid to employees upon separation from the Village's service. In governmental funds, the cost of vacation and sick leave is recognized when payments are made to employees. A liability has been recorded in the Statement of Net Assets.

#### **FUND EQUITY:**

Contributed capital is recorded in proprietary funds that have received capital grants or contributions from developers, customers or other funds. Reserves represent those portions of fund equity not appropriable for expenditure or legally segregated for a specific future use. Designated fund balances represent tentative plans for future use of financial resources.

Contributed capital currently exists only in the enterprise funds. This capital has been used along with other Village resources to purchase or construct the water and sewer systems currently in use within the Village. In order to more accurately reflect the equity remaining in these contributions, the contributions are being amortized over the useful life of the assets they aided in constructing or purchasing.

#### **PROPERTY TAX REVENUE:**

Property taxes become an enforceable lien on the property as of July 1. Taxes are levied on July 1 and are due in September. The Village bills and collects its own property taxes. Village tax revenues are recognized in the year of levy.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued):

#### **INTERFUND TRANSACTIONS:**

Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Non-reoccurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

#### **MEMORANDUM ONLY - TOTAL COLUMNS:**

The total columns on the combined statements are captioned memorandum only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with U.S generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data. Prior year memorandum total amounts have been updated for comparative purposes.

#### **ESTIMATES:**

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### NOTE 2 - PENSION PLANS/DEFERRED COMPENSATION PLAN:

#### **DEFINED BENEFIT PENSION PLAN:**

All Village of Elkton full-time employees participate in the Municipal Employees Retirement System ("System"), a multipleemployer public employee retirement system. The payroll for employees covered by the System for the year ended December 31, 2006 was \$98,130.

All full-time employees are eligible to participate in the System. Employees who retire at or after age 60 with 10 years of credited service are entitle to a retirement benefit, payable monthly for life, equal to 1% of their final-average salary for each year of credited service up to 5 years. Final-average salary is the employee's salary over the last five years of credited service. Benefits fully vest on reaching 10 years of service. Vested employees may retire at or after age 55 and receive reduced retirement benefits. The System also provides death and disability benefits. Benefits are established by State statute. Retirees will receive annual adjustments of 2% effective January 1, 2004 under the MERS Benefit Program E.

Covered employees are required by State statute to contribute 3% of their salary, up to \$4,200, and 5% thereafter, to the plan. The Village is required by the same statute to contribute the remaining amounts necessary to pay benefits when due. The contribution requirement for the year ended December 31, 2006 was \$4,709, the entirety of which was from the employees.

#### **GASB 25 AND GASB 27 INFORMATION**

The following information has been prepared by the Gabriel Roeder Smith & Company (Actuaries) to provide the information necessary to comply with GASB Statements Number 25 and 27. Statement 25 is effective for fiscal years beginning after June 15, 1996 and Statement 27 is effective for fiscal years beginning after June 15, 1998.

All entries are based on the actuarial methods and assumptions that were used in the December 31, 2005 actuarial valuation to determine the annual employer contribution amounts. The entry age normal actuarial method was used to determine the entries at disclosure.

#### NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED FEBRUARY 28, 2007

#### NOTE 2 - PENSION PLANS/DEFERRED COMPENSATION PLAN(Continued):

#### **DEFINED BENEFIT PENSION PLAN(Continued):**

#### GASB 25 INFORMATION (as of 12/31/05)

Actuarial	Accrued	Liability
	ACCIUEU	Liauille

r totalariar r tool aba miability	
Retirees and beneficiaries currently receiving benefits	\$205,990
Terminated employees not yet receiving benefits	99,745
Current employees-	
Accumulated employee contributions including	
allocated investment income	72,637
Employer financed	<u> 108,618</u>
Total Actuarial Accrued Liability	486,990
Net Assets Available for Benefits at Actuarial Value	<u>463,901</u>
(Market Value is \$451,676)	
Underfunded (Overfunded) Actuarial Accrued Liability	23,089

#### GASB 27 INFORMATION (as of 12/31/05)

Fiscal Year Beginning	March 1, 2007
Annual Required Contribution (ARC)	\$ 11,400
Amortization Factor Used	0.085453

#### **DEFINED CONTRIBUTION PENSION PLAN:**

On February 12, 2002 the Village council adopted a 401A Defined Contribution Plan ("Plan") for the Village employees that was effective September 20, 2002. At February 28, 2007, there were three plan members. Plan members are required to contribute 5% of covered salary. The Village is required to contribute 3% of annual covered payroll. Plan provisions and contribution requirements are established and may be amended by the Village Council.

#### BASIS OF ACCOUNTING

The financial statements of the 401A Defined Contribution Plan for the Village of Elkton are prepared using the accrual basis of accounting. Employer and plan member contributions are recognized in the period that the contributions are due.

#### **VALUATION OF INVESTMENTS**

Plan investments are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on national exchanges are valued at the last reported sales price. Investments that do not have an established market are reported at estimated fair value.

Mutual fund investments of \$102,073 were held at December 31, 2006.

#### NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED FEBRUARY 28, 2007

#### **NOTE 3 - SEGMENT INFORMATION:**

The Village maintains two enterprise funds that provide ambulance and water and sewer services. Segment information for the year ended February 28, 2007, is as follows:

WATER & <u>AMBULANCE</u> <u>SEWER</u>	ENTERPRISE FUNDS
Operating revenue \$95,068 \$150,687	\$245,755
Depreciation & Amortization expense 8,756 30,576	39,332
Operating income (loss) 2,796 (39,969)	(37,173)
Net income 4,015 (39,740)	(35,725)
Property, plant & equipment: Additions	, ,
Net working capital (deficit) 97,288 (145,784)	(48,496)
Total identifiable assets 243,570 1,822,322	2,065,892
Total equity 112,045 703,349	815,394

#### **NOTE 4 - INTERFUND RECEIVABLES AND PAYABLES:**

The amounts of interfund receivables and payables are as follows:

	INTERFUND		INTERFUND
<u>FUND</u>	RECEIVABLE	<u>FUND</u>	PAYABLE
General	\$ 637,833	General	\$ 359,440
Special Revenue	15,500	Special Revenue	196,281
Capital Projects	20,125	Enterprise	<u> 585,138</u>
Enterprise	437,376		
Perpetual Care	<u>30,025</u>		
TOTAL	<u>\$1,140,859</u>		<u>\$1,140,859</u>

The outstanding balances between the funds result mainly from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting systems, and (3) payments between funds are made.

#### <u>NOTE 5 – INTERFUND TRANSFERS:</u>

Transfers were made between funds to subsidize operations. Interfund transfers for the year ended February 28, 2007, consisted of the following amounts:

TRANSFERS FROM

	TRANSFERS FROM							
•	General <u>Fund</u>	Major Streets	Local Streets	Water & Sewer	Capital Project	<u>Lagoon</u>	Equip- ment	<u>Total</u>
General Fund Major Streets							<del></del>	
Local Streets Water & Sewer		\$10,500						\$10,500
Capital Project Lagoon Equipment	\$20,000			\$10,000				\$10,000 \$20,000
Total	\$20,000	<u>\$10,500</u>	-	<u>\$10,000</u>				<u>\$40,500</u>

#### NOTE 6 - CASH:

#### **DEPOSITS:**

At year-end, the carrying amount of the Village's deposits was \$1,100,953 and the bank balance was \$1,101,453. Of the bank balance, \$281,948 was covered by federal depository insurance with the remaining balance uninsured and uncollateralized.

Not all disclosures required by GASB 40 are reported.

#### NOTE 7 - CONTRIBUTED CAPITAL AND CONTRIBUTIONS IN AID OF CONSTRUCTION:

Contributed capital currently exists only in the Enterprise Funds. This capital has been used along with other Village resources to purchase or construct the water and sewer systems currently in use or still in construction within the Village. In order to more accurately reflect the equity remaining in these contributions, depreciation expense on fixed assets acquired by grants, entitlements and shared revenues is closed to contributed capital and contributions in aid of construction rather than retained earnings.

#### **NOTE 8 - CAPITAL ASSET SUMMARY:**

A summary of proprietary fund type and governmental activities property, plant, and equipment at February 28, 2007 is as follows:

		WATER &		
	<b>AMBULANCE</b>	SEWER	GOVERNMENTAL	
	<u>FUND</u>	<u>FUND</u>	<u>ACTIVITIES</u>	<b>TOTAL</b>
Land		\$ 208,304		\$ 208,304
Buildings			\$ 459,000	459,000
Police			81,061	81,061
DPW			243,705	243,705
Parks			55,000	55,000
Major & Local Streets			837,221	837,221
Equipment	\$ 28,650		25,400	54,050
Ambulance	76,390			76,390
Sewer line		623,694		623,694
Water line		1,165,154		1,165,154
Water tower		122,045		122,045
Lagoon system	<del>-</del>	219,506		219,506
Total Costs	105,040	2,338,703	1,701,387	4,145,130
Less Accumulated Depreciation	(90,280)	(833,152)	(825,281)	(1,748,713)
Net Carrying Amount	<u>\$14,760</u>	<u>\$1,505,551</u>	<u>\$ 876,106</u>	<u>\$2,396,417</u>

All depreciation is computed using the straight-line method. Depreciation expense amounted to \$95,159 for the year ended February 28, 2007.

#### **NOTE 9 - LEGAL COMPLIANCE - BUDGETS:**

The Village follows these procedures in establishing the budgetary data reflected in the financial statements:

- On or prior to February 28 of each year, a proposed budget is submitted to the Council for the fiscal year commencing the following March 1. The operating budget includes proposed expenditures and the means of financing them.
- 2. A public hearing is conducted to obtain taxpayer comments.
- 3. Prior to March 1 the budget is legally enacted through passage of a resolution.
- 4. Any revisions of the budget must be approved by the Village Council.
- 5. Formal budgetary integration is employed as a management control device during the year for the general fund, debt service fund and special revenue funds.
- 6. Budgets for general, special revenue and debt service funds are adopted on a basis consistent with generally accepted accounting principles. Budgeted amounts are as originally adopted, or as amended by the Village Council during the fiscal year. Individual amendments were not material in relation to the original appropriations that were amended.
- 7. The budget is prepared by fund and function and includes information on the past year, current year estimates and requested appropriations for the next fiscal year. Expenditures may not exceed budget at the function level.

#### **NOTE 10 - RISK MANAGEMENT:**

The Village is exposed to various risks of loss related to theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by insurance purchased from independent third parties. Settled claims from these risks have not exceeded insurance coverage for the past three years.

#### **NOTE 11 - LONG TERM DEBT:**

The Village issues bonds to provide funds for the acquisition, construction and improvements of major facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the Village. Long-term obligations currently outstanding are as follows:

2004 Drinking Water Revolving Bonds (face amount \$835,000) with annual installment payments ranging from \$30,000 - \$50,000 with interest at 2.125%.	<u>\$656,418</u>
Total bonded debt	\$656,418
Accumulated compensated absences	24,107
Total long-term debt	<u>\$680,525</u>

#### NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED FEBRUARY 28, 2007

NOTE 11 - LONG-TERM DEBT (Continued):
The annual requirements to amortize long-term debt outstanding as of February 2007 are as follows:

YEAR ENDED			
FEBRUARY 28,	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2008	\$30,000	\$13,948	\$43,948
2009	30,000	13,312	43,312
2010	35,000	12,674	47,674
2011	35,000	11,930	46,930
2012	35,000	11,186	46,186
2013	35,000	10,442	45,442
2014	35,000	9,698	44,698
2015	35,000	8,956	43,956
2016	40,000	8,212	48,212
2017	40,000	7,362	47,362
2018	40,000	6,512	46,512
2019	40,000	5.662	45,662
2020	40,000	4,812	44,812
2021	40,000	3,962	43,962
2022	50,000	3,112	53,112
2023	50,000	2,048	52,048
2024	46,418	986	47,404
Total	\$656,418	\$134,814	\$791,232
Compensated Absences	24,107		24,107
TOTAL	\$680,525	\$134,814	\$815,339

# REQUIRED SUPPLEMENTARY INFORMATION

#### **GENERAL FUND**

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED FEBRUARY 28, 2007

	BUDGET			VARIANCE - FAVORABLE	
	ORIGINAL	FINAL	ACTUAL	(UNFAVORABLE)	
REVENUES:					
Taxes	\$ 308,050	\$ 362,989	\$ 315,307	\$ (47,682)	
Intergovernmental	100,000	100,093	99,674	(419)	
Charges for services	67,536	72,023	72,023	(410)	
Police	41,650	44,683	44,683		
Miscellaneous	26,243	36,819	38,049	1,230	
TOTAL REVENUES	543,479	616,607	569,736	(46,871)	
EXPENDITURES:					
Election	-	-	_	_	
Administration	95,748	105,200	105,330	(130)	
Cemetery	12,477	14,310	14,310	-	
Village buildings and grounds	32,442	29,995	29,995	-	
Police	179,498	166,994	166,993	1	
Public works	134,289	129,436	126,436	3,000	
Recreation	38,385	34,303	34,303	-	
Equipment	51,935	48,866	48,866		
TOTAL EXPENDITURES	544,774	529,104	526,233	2,871	
EXCESS OF REVENUE OVER (UNDER)					
EXPENDITURES	(1,295)	87,503	43,503	(44,000)	
OTHER FINANCING SOURCES (USES):  Transfers in					
Transfers out		(20,000)	(20,000)	<u>.</u>	
·		(20,000)	(20,000)		
TOTAL OTHER FINANCING SOURCES (USES):	-	(20,000)	(20,000)	-	
EXCESS OF REVENUE & OTHER SOURCES OVER (UNDER) EXPENDITURES AND					
OTHER USES	(1,295)	67,503	23,503	(44,000)	
FUND BALANCE - MARCH 1	638,328	638,328	638,328		
FUND BALANCE - FEBRUARY 28	\$ 637,033	\$ 705,831	\$ 661,831	\$ (44,000)	

#### MAJOR STREET FUND

# STATEMENT OF REVENUE, EXPENDITURES AND CHANGE IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED FEBRUARY 28, 2007

	BI ORIGINAL	JDGET	4071141	VARIANCE- FAVORABLE	
	ORIGINAL	FINAL	ACTUAL	(UNFAVORABLE)	
REVENUE:					
Intergovernmental revenue:					
Gas & weight tax	\$ 46,000	\$ 43,977	\$ 43,895	\$ (82)	
Interest and other	400	2,750	2,750	•	
TOTAL REVENUE	46,400	46,727	46,645	(82)	
EXPENDITURES:					
Routine maintenance	7,960	16,659	21,627	(4,968)	
Traffic services	3,074	3,028	3,028	(-1,000)	
Snow & ice controls	11,660	4,932	4,932	_	
Administrative	7,660	8,983	7,823	1,160	
TOTAL EXPENDITURES	30,354	33,602	37,410	(3,808)	
OTHER FINANCING SOURCES (USES):					
Operating transfers in		-	-	-	
Operating transfers out	(10,500)	-	(10,500)	(10,500)	
	(10,500)	-	(10,500)	(10,500)	
EXCESS OF REVENUE & OTHER SOURCES OVER					
(UNDER) EXPENDITURES & OTHER USES	5,546	13,125	(1,265)	(14,390)	
FUND BALANCE - MARCH 1	79,766	79,766	79,766	-	
FUND BALANCE - FEBRUARY 28	\$ 85,312	\$ 92,891	\$ 78,501	\$ (14,390)	

#### LOCAL STREET FUND

## STATEMENT OF REVENUE, EXPENDITURES AND CHANGE IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED FEBRUARY 28, 2007

	BUD	BUDGET		VARIANCE- FAVORABLE	
	ORIGINAL	FINAL	ACTUAL	(UNFAVORABLE)	
REVENUE:	<b>ATO</b> 500	<b>4</b> 70.004	<b>4</b> 70.004		
Tax levy	\$72,500	\$ 73,921	\$ 73,921	\$ -	
Intergovernmental revenue:					
Gas & weight tax	16,000	15,711	15,680	(31)	
Interest and other	750_	6,137	6,139	2	
TOTAL REVENUE	89,250	95,769	95,740	(29)	
EXPENDITURES:					
Construction	93,410	91,850	96,714	(4,864)	
Routine maintenance	11,550	10,784	10,784	-	
Traffic maintenance	916	211	211	-	
Snow & ice controls	7,160	3,721	3,721	-	
Administrative	7,180	7,403	6,823	580	
TOTAL EXPENDITURES	120,216	113,969	118,253	(4,284)	
EXCESS OF REVENUE OVER (UNDER)					
EXPENDITURES	(30,966)	(18,200)	(22,513)	(4,313)	
OTHER FINANCING SOURCES (USES):					
Operating transfers in	10,500	10,500	10,500		
EXCESS OF REVENUE & OTHER SOURCES OVER (UNDER) EXPENDITURES	(20,466)	(7,700)	(12,013)	(4,313)	
FUND BALANCE - MARCH 1	218,653	218,653	218,653	-	
FUND BALANCE - FEBRUARY 28	\$ 198,187	\$ 210,953	\$ 206,640	\$ (4,313)	

#### AMBULANCE FUND

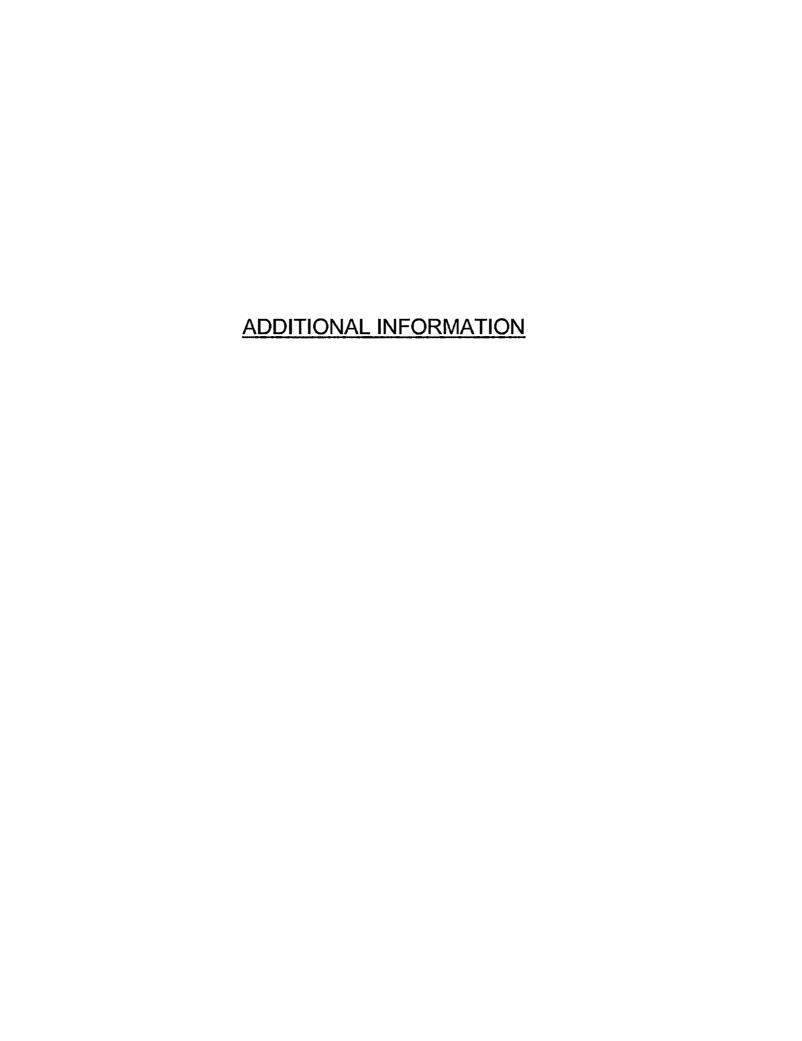
#### SCHEDULE OF REVENUES AND EXPENDITURES AND CHANGE IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED FEBRUARY 28, 2007

		BUDGET					RIANCE- ORABLE	
	ORI	GINAL		FINAL	A	CTUAL	(UNFA	VORABLE)
REVENUE:								
Ambulance calls	\$	71,000	\$	78,426	\$	78,426	\$	_
Miscellaneous		16,861		16,640		16,642		2
TOTAL REVENUE		87,861		95,066		95,068		2
EXPENDITURES:								
Operating Expenses:								
Salaries & wages		29,760		30,556		30,556		-
Employee benefits		5,357		5,662		5,662		-
Operating supplies		6,900		7,536		7,536		-
General fund administrative fee		1,000		1,000		1,000		-
Professional fees		8,250		6,365		6,365		-
Telephone		300		421		420		1
Insurance		5,127		5,823		5,823		-
Repairs & maintenance		2,000		1,591		2,622		(1,031)
Advertising		150		133		133		-
Depreciation		-		-		8,756		(8,756)
Education & training		2,300		3,456		3,456		-
Capital outlay		800		1,016		1,016		-
Miscellaneous		22,200		23,140		18,927		4,213
Total Operating Expenses		84,144		86,699		92,272		(5,573)
OPERATING INCOME (LOSS)		3,717		8,367		2,796		(5,571)
NON-OPERATING REVENUE (EXPENSES)								
Interest earned		_		1,219		1,219		
TOTAL NON-OPERATING REVENUE (EXPENSES)		500		1,219		1,219		-
INCOME (LOSS) BEFORE OPERATING								
TRANSFERS IN (OUT)		4,217		9,586		4,015		(5,571)
OPERATING TRANSFERS IN (OUT)		-		-		-	<del></del>	-
NET INCOME (LOSS)		4,217		9,586		4,015		(5,571)
RETAINED EARNINGS - MARCH 1	·	61,299		61,299		61,299		-
RETAINED EARNINGS - FEBRUARY 28	\$	65,516	\$	70,885	\$	65,314	\$	(5,571)

#### WATER AND SEWER FUND

#### SCHEDULE OF REVENUES AND EXPENDITURES AND CHANGE IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED FEBRUARY 28, 2007

	BU	IDGET		VARIANCE- FAVORABLE
	ORIGINAL	FINAL	ACTUAL	(UNFAVORABLE)
REVENUE:				
Water & sewer system sales	\$ 89,500	\$ 97,134	\$ 97,135	\$ 1
Other services, charges & sales	52,800	4,772	4,772	-
Special Assessments	-	45,195	45,195	-
Interest & penalties	2,300	3,585	3,585	-
TOTAL REVENUE	144,600	150,686	150,687	1
EXPENDITURES:				
Operating Expenses:				
Salaries & wages	16,000	16,336	16,338	(2)
Employee benefits	9,280	9,528	9,528	-
Operating supplies	4,950	6,621	6,621	-
General fund administrative fee	3,000	3,000	3,000	-
Professional fees	1,000	7,199	7,199	-
Contracted services	1,452	5,488	2,845	2,643
Telephone	600	574	574	-
Insurance	9,000	5,823	5,823	_
Heat, light & power	8,000	8,558	8,558	•
Repairs & maintenance	57,750	70,527	70,527	-
Bond interest	7,300	14,588	14,588	₩
Depreciation	-	-	30,576	(30,576)
Equipment rental	3,000	7,682	7,682	٠
Dues & subscriptions	500	500	500	-
Education & training	500	391	391	-
Capital outlay	38,000	16,269	590	15,679
Miscellaneous	21,000	5,316	5,316	-
Total Operating Expenses	181,332	178,400	190,656	(12,256)
OPERATING INCOME (LOSS)	(36,732)	(27,714)	(39,969)	(12,255)
NON-OPERATING REVENUE (EXPENSES)				
Interest earned		229	229	
TOTAL NON-OPERATING REVENUE (EXPENSES)	53	229	229	-
INCOME (LOSS) BEFORE OPERATING				
TRANSFERS IN (OUT)	(36,679)	(27,485)	(39,740)	(12,255)
	, , ,	, , ,	, ,	, , ,
OPERATING TRANSFERS IN (OUT)	(10,000)	(55,195)	(10,000)	(45,195)
NET INCOME (LOSS)	(46,679)	(82,680)	(49,740)	32,940
RETAINED EARNINGS - MARCH 1	643,255	643,255	643,255	
RETAINED EARNINGS - FEBRUARY 28	\$ 596,576	\$ 560,575	\$ 593,515	\$ 32,940



#### **VILLAGE OF ELKTON**

#### COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUND TYPES February 28, 2007

	CAPITAL PROJECT		PERPETUAL CARE				NO GOVE	TOTAL NMAJOR RNMENTAL FUNDS
<u>ASSETS</u>								
Cash Due from other funds	\$	95,956 15,000	\$	26,623 15,025	\$	122,579 30,025		
TOTAL ASSETS	\$	110,956	\$	41,648	\$	152,604		
LIABILITIES & FUND BALANCES  Liabilities: Due to other funds  Total Liabilities		<del>_</del>		<u>-</u>				
Fund Balances: Reserved for: Debt service Designated	\$	110,956	\$	41,648	\$	- 152,604		
Total Fund Balances		110,956		41,648		152,604		
TOTAL LIABILITIES AND FUND BALANCES	\$	110,956	\$	41,648	\$	152,604		

#### **VILLAGE OF ELKTON**

## COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - NONMAJOR GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED FEBRUARY 28, 2007

	P	CAPITAL ROJECT FUND		RPETUAL CARE	TOTAL NONMAJOR GOVERNMENTAL FUNDS		
REVENUES:							
Interest Income	\$	3,140	\$	959	\$	4,099	
Miscellaneous		-				-	
Sale of Lots		<del></del>		10,525		10,525	
TOTAL REVENUE		3,140		11,484		14,624	
EXPENDITURES:							
Miscellaneous							
Debt Service:							
Principal						-	
Interest							
TOTAL EXPENDITURES		-				-	
EXCESS OF REVENUE OVER (UNDER)							
EXPENDITURES		3,140		11,484		14,624	
					•		
OTHER FINANCING SOURCES (USES):							
Operating transfers in		10,000				10,000	
TOTAL OTHER FINANCING SOURCES (USES)		10,000				10,000	
EXCESS OF REVENUE & OTHER SOURCES OVER							
(UNDER) EXPENDITURES & OTHER USES		13,140	<del></del>	11,484		24,624	
FUND BALANCE - MARCH 1		97,816		30,164		127,980	
FUND BALANCE - FEBRUARY 29	\$	110,956	\$	41,648	\$	152,604	

#### **GENERAL FUND**

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED FEBRUARY 28, 2007

							2006
	В	UDGET	 ACTUAL	FA	RIANCE - /ORABLE AVORABLE)		ACTUAL
REVENUES:							
Taxes	\$	362,989	\$ 315,307	\$	(47,682)	\$	307,947
Intergovernmental		100,093	99,674	·	(419)	•	100,476
Charges for services		72,023	72,023		` -		68,768
Police		44,683	44,683		-		7,818
Miscellaneous		36,819	 38,049		1,230		44,928
TOTAL REVENUES		616,607	 569,736		46,871		529,937
EXPENDITURES:							
Election		-	-		-		638
Administration		105,200	105,330		(130)		95,674
Cemetery		14,310	14,310		` ´		10,662
Village buildings and grounds		29,995	29,995		-		24,303
Police		166,994	166,993		1		129,311
Public works		129,436	126,436		3,000		137,197
Recreation		34,303	34,303		-		29,842
Equipment -		48,866	 48,866		<del>-</del>		34,834
TOTAL EXPENDITURES		529,104	526,233		2,871		462,461
EXCESS OF REVENUE OVER (UNDER)							
EXPENDITURES		87,503	43,503		(44,000)		67,476
OTHER FINANCING SOURCES (USES): Transfers in					_		
Transfers out		(20,000)	(20,000)		-		(15,000)
TOTAL OTHER FINANCING SOURCES (USES):		(20,000)	(20,000)		-		(15,000)
EXCESS OF REVENUE & OTHER SOURCES OVER (UNDER) EXPENDITURES AND							
OTHER USES		67,503	 23,503		(44,000)		52,476
FUND BALANCE - MARCH 1		638,328	 638,328		-		585,852
FUND BALANCE - FEBRUARY 28	\$	705,831	\$ 661,831	\$	(44,000)	\$	638,328

#### SPECIAL REVENUE FUNDS COMBINING BALANCE SHEET

			TOTALS			
	MAJOR	LOCAL		JARY 28,		
	STREET	STREET	2007	2006		
<u>ASSETS</u>						
Cash Due from other funds	\$ 186,263	\$ 278,627 15,500	\$ 464,890 15,500	\$ 404,433 5,000		
Due from other units	7,927	2,831	10,758	10,871		
TOTAL ASSETS	\$ 194,190	\$ 296,958	\$ 491,148	\$ 420,304		
LIABILITIES & FUND EQUITY						
Liabilities:						
Accounts payable	\$ 4,863	\$ 4,863	\$ 9,726	\$ -		
Due to other units	110,826	85,455	196,281	121,885		
Total Liabilities	115,689	90,318	206,007	121,885		
Fund equity:						
Fund balance:	70.504	000.040	005.444	000 440		
Undesignated	78,501	206,640	285,141	298,419		
Total Fund Equity	78,501	206,640	285,141	298,419		
TOTAL LIABILITIES & FUND EQUITY	\$ 194,190	\$ 296,958	\$ 491,148	\$ 420,304		

# SPECIAL REVENUE FUNDS COMBINING STATEMENT OF REVENUE, EXPENDITURES AND CHANGE IN FUND BALANCE FOR THE YEAR ENDED FEBRUARY 28, 2007

	MAJOR	LOCAL	тот	
	STREET	STREET	2007	2006
REVENUE:				
Taxes		\$ 73,921	\$ 73,921	\$ 71,810
Intergovernmental revenue	\$ 43,895	15,680	59,575	60,246
Miscellaneous	2,750	6,139	8,889	8,375
TOTAL REVENUE	46,645	95,740	142,385	140,431
EXPENDITURES:				
Streets	29,587	111,430	141,017	94,200
Administration	7,823	6,823	14,646	12,704
TOTAL EXPENDITURES	37,410	118,253	155,663	106,904
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	9,235	(22,513)	(13,278)	33,527
OTHER FINANCING SOURCES (USES):		40.500	40.500	40.000
Operating transfers in Operating transfers out	(10,500)	10,500 -	10,500 (10,500)	10,300 (10,300)
EXCESS OF REVENUE & OTHER				
SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	(1,265)	(12,013)	(13,278)	33,527
FUND BALANCE - MARCH 1	79,766	218,653	298,419	264,892
FUND BALANCE - FEBRUARY 28	\$ 78,501	\$ 206,640	\$ 285,141	\$ 298,419

#### MAJOR STREET FUND

#### STATEMENT OF REVENUE, EXPENDITURES AND CHANGE IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED FEBRUARY 28, 2007

	В	UDCET	GET ACTUAL			RIANCE- VORABLE
		UDGET		CTUAL	(UNF)	AVORABLE)
REVENUE:						
Intergovernmental revenue:						
Gas & weight tax	\$	43,977	\$	43,895	\$	(82)
Interest and other		2,750		2,750	· · · · · · · · · · · · · · · · · · ·	
TOTAL REVENUE		46,727		46,645		(82)
EVALUETURE						
EXPENDITURES:		40.050		04.00=		(4.000)
Routine maintenance		16,659		21,627		(4,968)
Traffic services Snow & ice controls		3,028 4,932		3,028		_
Administrative		4,932 8,983		4,932 7,823		1,160
Administrative		0,903		1,025		1,100
TOTAL EXPENDITURES		33,602		37,410		(3,808)
OTHER FINANCING SOURCES (USES):						
Operating transfers in				(40 =00)		- (40 500)
Operating transfers out		-		(10,500)		(10,500)
EXCESS OF REVENUE & OTHER SOURCES OVER						
(UNDER) EXPENDITURES & OTHER USES		13,125		(1,265)		(6,774)
FUND BALANCE - MARCH 1		79,766		79,766	Variation 1/12	
FUND BALANCE - FEBRUARY 28	\$	92,891	\$	78,501	\$	(14,390)

#### LOCAL STREET FUND STATEMENT OF REVENUE, EXPENDITURES AND CHANGE IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED FEBRUARY 28, 2007

	BU	BUDGET		ACTUAL	VARIANCE- FAVORABLE (UNFAVORABL		
REVENUE: Tax levy	\$	73,921	\$	73,921		-	
Intergovernmental revenue: Gas & weight tax		15,711		15,680	\$	(31)	
Interest and other		6,137		6,139		2	
TOTAL REVENUE		95,769		95,740		(29)	
EXPENDITURES: Construction Routine maintenance Traffic maintenance Snow & ice controls Administrative	·	91,850 10,784 211 3,721 7,403		96,714 10,784 211 3,721 6,823		(4,864) - - - - 580	
TOTAL EXPENDITURES		113,969		118,253		(4,284)	
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES		(18,200)		(22,513)		(4,313)	
OTHER FINANCING SOURCES (USES): Operating transfers in	· · · · · · ·	10,500		10,500			
EXCESS OF REVENUE & OTHER SOURCES OVER (UNDER) EXPENDITURES		(7,700)		(12,013)		(4,313)	
FUND BALANCE - MARCH 1		218,653		218,653			
FUND BALANCE - FEBRUARY 28	\$	210,953	\$	206,640	\$	(4,313)	

#### GENERAL FUND SCHEDULE OF REVENUE YEAR ENDED FEBRUARY 28, 2007

	BUDGET	ACTUAL	VARIANCE- FAVORABLE (UNFAVORABLE)
REVENUE:			
Taxes:			
Current property tax  Tax collection fees	\$ 359,399 3,590	\$ 311,717 3,590	\$ (47,682) 
Total Taxes	362,989	315,307	(47,682)
Intergovernmental Revenue: State of Michigan			
State revenue sharing	100,093	99,674	(419)
Total Intergovernmental Revenue	100,093	99,674	(419)
Charges For Services:			
Cemetery	6,675	6,675	-
Public Works	42,441	42,441	-
Equipment Department			
Major Street Fund	7,001	6,908	(93)
Local Street Fund	8,224	8,317	93
Water and Sewer Fund	7,682	7,682	
Total Charges For Services	72,023	72,023	
Police	44,683	44,683	
Miscellaneous Revenue:			
Building and property rental	9,303	9,303	-
Interest income	12,884	12,884	-
Cable TV franchise fees	3,664	1,757	(1,907)
Sale of Assets	292	167	(125)
Fines	-	-	
Administration fees	7,080	7,080	-
Refunds and other	3,596	6,858	3,262
Total Miscellaneous Revenue	36,819	38,049	1,230
TOTAL REVENUE	\$ 616,607	\$ 569,736	\$ (46,871)

#### GENERAL FUND SCHEDULE OF EXPENDITURES YEAR ENDED FEBRUARY 28, 2007

	<u>B</u>	BUDGET	 ACTUAL	VARIANCE- FAVORABLE (UNFAVORABLE)	
EXPENDITURES:					
Election:					
Election salaries		-	-		-
Supplies			 <u> </u>		-
Total Election			 		
Administrative:					
Salaries	\$	39,543	\$ 39,544	\$	(1)
Employees social security		19,807	19,806		1
BCBS employee insurance		67,900	67,900		-
Holiday pay		6,606	6,606		-
MERS fund contribution		10,558	10,558		-
MESC contribution		-	-		-
Employee benefits		17,525	17,655		(130)
Bereavement, Sick, Personal					
and Vacation pay		21,882	21,882		-
Fringe benefits		(111,291)	(111,291)		_
PO Box reimbursements		-	-		-
Postage		824	824		-
Office supplies		146	146		-
Printing		464	464		-
Operating supplies		940	940		-
Audit fee		3,000	3,000		-
Tax roll fees		656	656		-
Contracted services		1,436	1,436		-
Legal fees		1,461	1,461		-
Telephone / Internet		2,773	2,773		-
Training/Education		1,344	1,344		-
Mileage		319	319		-
Public relations		3,327	3,327		-
Publishing		1,582	1,582		-
Insurance & Bonds		6,719	6,719		-
Membership dues		1,087	1,087		-
Drug task donation		500	500		-
Miscellaneous		4,115	4,115		-
Capital outlay		1,977	 1,977		<del>-</del>
Total Administration		105,200	 105,330		(130)

(Continued)

#### GENERAL FUND SCHEDULE OF EXPENDITURES YEAR ENDED FEBRUARY 28, 2007

	B	UDGET	 CTUAL	FAVO	ANCE- RABLE ORABLE)
EXPENDITURES, (Continued):					
Village Buildings & Grounds:					
Salaries	\$	5,695	\$ 5,695		-
Employee benefits		3,303	3,303		-
Custodial supplies		446	446		-
Property rent - CSX R/R		540	540		-
Insurance		5,823	5,823		-
Contracted services		3,126	3,126		-
Repairs and maintenance		2,708	2,708		-
Electricity		3,912	3,912		-
Heat		3,716	3,716		-
Miscellaneous		148	148		-
Capital outlay		578	 578	<del></del>	-
Total Village Buildings & Grounds		29,995	29,995		
Police Department:					
Salaries		70,229	70,229		-
Employee benefits		38,246	38,246		-
Supplies		1,316	1,316		-
Legal fees		5,398	5,398		-
Uniforms and cleaning		1,715	1,715		-
Telephone / Internet		1,401	1,400	\$	1
Police car maintenance		3,256	3,256		-
Equipment maintenance		513	513		-
Gas and oil		3,333	3,333		-
Insurance		4,066	4,066		-
Membership dues		100	100		-
Miscellaneous		301	301		-
Capital outlay		35,563	35,563		-
Training and other		1,557	1,557		
Total Police Department		166,994	166,993		1

(Continued)

#### GENERAL FUND SCHEDULE OF EXPENDITURES YEAR ENDED FEBRUARY 28, 2007

	RI	IDGET	Δι	CTUAL	FAV	RIANCE- 'ORABLE 'VORABLE)
EXPENDITURES, (Continued):				OTOAL	101117	WORKADEL)
Cemetery:						
Salaries	\$	2,272	\$	2,272		-
Employee benefits		1,318		1,318		-
Supplies		523		523		-
Contracted service		4,127		4,127		-
Insurance		5,823		5,823		-
Equipment and Repair		247		247		_
Capital outlay				-		-
Total Cemetery		14,310		14,310		<del>-</del>
Public Works Department:						
Salaries		34,900		34,900		-
Employee benefits		20,242		20,242		-
Tools and supplies		2,008		2,008		-
Uniforms		1,170		1,170		-
Contracted services		42,560		42,560		-
Holiday decorations		(330)		(330)		-
Public relations		109		109		-
Insurance		5,823		5,823		-
Storm drain maintenance		-		-		-
Street lighting		17,582		17,582		-
Sidewalk and parking maintenance		895		895		-
Tree maintenance		1,189		1,189		-
Seeding/Planting supplies		-		-		-
Radios/Pager		-		-		-
CDL fees/dues		223		223		-
Water/Sewer fee		3,000		-	\$	3,000
Miscellaneous		65		65		-
Total Public Works Department		129,436		126,436		3,000
Recreation Department:						
Salaries		8,267		8,267		-
Employee benefits		3,991		3,991		-
Supplies		1,374		1,374		-
Contracted services		7,275		7,275		_
Insurance		5,823		5,823		-
Repairs and Maintenance		4,199		4,199		-
Park lighting		3,200		3,200		-
Capital outlay		174		174		
Total Recreation Department (Continued)		34,303		34,303	<del></del>	

#### GENERAL FUND SCHEDULE OF EXPENDITURES YEAR ENDED FEBRUARY 28, 2007

EXPENDITURES, (Continued):	B	UDGET	A	CTUAL	FAV	RIANCE- ORABLE VORABLE)
EXTENSITORES, (Sommitted).						
Equipment Department						
Salaries	\$	12,774	\$	12,774		_
Employee benefits		7,409		7,409		_
Tools & supplies		1,427		1,427		_
Repairs		5,331		5,331		-
Outside labor and repair		10,398		10,398		-
Gas and oil		5,384		5,384		-
Insurance		5,823		5,823		-
Miscellaneous		120		120		-
Capital outlay		200		200		<u> </u>
Total Equipment Department		48,866		48,866		
TOTAL EXPENDITURES		529,104		526,233	\$	2,871
OTHER FINANCING USES:						
Operating transfers out		20,000		20,000		
TOTAL EXPENDITURES AND OTHER FINANCING USES	\$	549,104	\$	546,233	\$	2,871

#### AMBULANCE FUND SCHEDULE OF REVENUES AND EXPENDITURES YEAR ENDED FEBRUARY 28, 2007

	BUDGET	ACTUAL	VARIANCE- FAVORABLE 2007
REVENUE:			
Ambulance calls Interest income Miscellaneous	\$ 78,426 1,219 16,640	\$ 78,426 1,219 16,642	- - \$ 2
TOTAL REVENUE	96,285	96,287	2
EXPENDITURES:			
Operating Expenses:			
Salaries & wages	30,556	30,556	-
Employee benefits	5,662	5,662	-
Operating supplies	7,536	7,536	-
General fund administrative fee	1,000	1,000	-
Professional fees	6,365	6,365	-
Telephone / Internet	421	420	1
Insurance	5,823	5,823	-
Repairs & maintenance	1,591	2,622	(1,031)
Advertising	133	133	-
Depreciation	-	8,756	(8,756)
Education & training	3,456	3,456	-
Capital outlay	1,016	1,016	-
Miscellaneous	23,140	18,927	4,213
Total Operating Expenses	86,699	92,272	(5,573)
TOTAL EXPENDITURES	\$ 86,699	\$ 92,272	\$ (5,573)

#### WATER AND SEWER FUND SCHEDULE OF REVENUES AND EXPENDITURES YEAR ENDED FEBRUARY 28, 2007

	BUDGET	VARI FAVO BUDGET ACTUAL (UNFAV	
REVENUE:			
Water & sewer system sales Other services, charges & sales Special assessments Interest & penalties Interest income	\$ 97,134 4,772 45,195 3,585 229	\$ 97,135 4,772 45,195 3,585 229	\$ 1 - - -
TOTAL REVENUE	150,915	150,916	1
EXPENDITURES:			
Operating Expenses:			
Salaries & wages	16,336	16,338	(2)
Employee benefits	9,528	9,528	-
Operating supplies	6,621	6,621	-
General fund administrative fee	3,000	3,000	-
Professional fees	7,199	7,199	=
Contracted services	5,488	2,845	2,643
Telephone	574	574	-
Insurance	5,823	5,823	-
Heat, light & power	8,558	8,558	-
Repairs & maintenance	70,527	70,527	-
Bond interest	14,588	14,588	-
Depreciation	-	30,576	(30,576)
Equipment rental	7,682	7,682	-
Dues & subscriptions	500	500	-
Education & training	391	391	-
Capital outlay	16,269	590	15,679
Miscellaneous	5,316	5,316	-
Transfer to other funds	10,000	10,000	-
Total Operating Expenses	188,400	200,656	(12,256)
TOTAL EXPENDITURES	\$ 188,400	\$ 200,656	\$ (12,256)

#### MAJOR STREET FUNDS SCHEDULE OF EXPENDITURES YEAR ENDED FEBRUARY 28, 2007

EXPENDITURES:	BUDGET	ACTUAL	VARIANCE- FAVORABLE (UNFAVORABLE)	
Routine Maintenance:				
Labor	\$ 2,070	\$ 2,070		
Employee benefits	1,201	1,201	_	
Materials and supplies	9,143	14,111	\$ (4,968)	
Equipment rental	4,245	4,245	· (*1,000)	
	<u> </u>			
Total Routine Maintenance	16,659	21,627	(4,968)	
Traffic Maintenance:				
Labor	150	150	_	
Employee benefits	87	87	-	
Supplies	2,624	2,624	-	
Equipment rental	167	167	-	
Total Traffic Maintenance	3,028	3,028	-	
Snow & Ice Control:				
Labor	1,130	1,130	-	
Employee benefits	708	708	-	
Snow removal supplies	411	411	-	
Equipment rental	2,683	2,683	<u> </u>	
Total Snow & Ice Control	4,932	4,932		
Administrative:				
Employee benefits	1,160	-	1,160	
General fund	2,000	2,000	, -	
Insurance	5,823	5,823		
Total Administrative	8,983	7,823	1,160	
TOTAL EXPENDITURES	\$ 33,602	\$ 37,410	\$ (3,808)	

#### LOCAL STREET FUNDS SCHEDULE OF EXPENDITURES YEAR ENDED FEBRUARY 28, 2007

EXPENDITURES:	BUDGET	ACTUAL	VARIANCE- FAVORABLE (UNFAVORABLE)	
Construction:				
Labor	-	-	-	
Employee benefits	-	<b>-</b>	-	
Materials and supplies Equipment rental	\$ 91,850 	\$ 96,714 	\$ (4,864)	
Total Construction	91,850	96,714	(4,864)	
Routine Maintenance:				
Labor	2,795	2,795	-	
Employee benefits	1,621	1,621	_	
Materials and supplies	240	240	-	
Equipment rental	6,128	6,128		
Total Routine Maintenance	10,784	10,784		
Traffic Maintenance:				
Labor	43	43	-	
Employee benefits	25	25	•	
Materials and supplies	24	24	-	
Equipment rental	119_	119	_	
Total Traffic Maintenance	211	211		
Snow & Ice Control:				
Labor	791	791	•	
Employee benefits	459	459	-	
Snow removal supplies	587	587	-	
Equipment rental	1,884_	1,884	-	
Total Snow & Ice Control	3,721	3,721	<del>-</del>	
Administrative:				
Employee benefits	580	-	580	
General fund	1,000	1,000	-	
Insurance	5,823	5,823	<del>_</del> _	
Total Administrative	7,403	6,823	580_	
TOTAL EXPENDITURES	\$ 113,969	\$ 118,253	\$ (4,284)	

#### **VILLAGE OF ELKTON**

#### SCHEDULE OF BONDED DEBT 2004 DEBT RETIREMENT FUND February 28, 2007

	INTE	REST DUE	INTE	REST DUE	DEBT SERVICE REQUIREM FOR FISCAL YEAR			
PRINCIPAL DUE OCTOBER 1		APRIL 1		TOBER 1	FEBRUARY 28	A	AMOUNT	
\$ 30,000	\$	6,974	\$	6,974	2008	\$	43,948	
30,000		6,656		6,656	2009		43,312	
35,000		6,337		6,337	2010		47,674	
35,000		5,965		5,965	2011		46,930	
35,000		5,593		5,593	2012		46,186	
35,000		5,221		5,221	2013		45,442	
35,000		4,849		4,849	2014		44,698	
35,000		4,478		4,478	2015		43,956	
40,000		4,106		4,106	2016		48,212	
40,000		3,681		3,681	2017		47,362	
40,000		3,256		3,256	2018		46,512	
40,000		2,831		2,831	2019		45,662	
40,000		2,406		2,406	2020		44,812	
40,000		1,981		1,981	2021		43,962	
50,000		1,556		1,556	2022		53,112	
50,000		1,024		1,024	2023		52,048	
 46,418		493		493	2024		47,404	
\$ 656,418	\$	67,407	\$	67,407		\$	791,232	

### PENSION PLAN REQUIRED SUPPLEMENTARY INFORMATION

#### **SCHEDULE OF FUNDING PROGRESS**

ACTUARIAL VALUATION DATE	ACTUARIAL VALUE OF ASSETS	ACTUARIAL ACCRUED LIABILITY (AAL) - ENTRY AGE	UNFUNDED AAL (UAAL)	FUNDED RATIO
December 31, 2001	\$ 491,009	\$ 449,369	\$ 41,640	109.27%
December 31, 2002	\$ 437,906	\$ 422,727	\$ 15,179	103.59%
December 31, 2003	\$ 445,438	\$ 436,586	\$ 8,852	102.03%
December 31, 2004	\$ 453,870	\$ 461,826	\$ (7,956)	98.28%
December 31, 2005	\$ 463,901	\$ 486,990	\$ (23,089)	95.26%

#### ANDERSON, TUCKEY, BERNHARDT & DORAN, P.C.

**Certified Public Accountants** 

Gary R. Anderson, CPA Jerry J. Bernhardt, CPA Thomas B. Doran, CPA Robert L. Tuckey, CPA Valerie Jamieson Hartel, CPA Jamie L. Peasley, CPA

April 20, 2007

To the Board of the Village of Elkton

In planning and performing our audit of the financial statements of Village of Elkton as of and for the year ended February 28, 2007, in accordance with auditing standards generally accepted in the United States of America, we considered Village of Elkton's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, we do not express an opinion on the effectiveness of the Village's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control that we consider to be material weaknesses.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control. We believe that the following deficiencies constitute material weaknesses:

After considering the qualifications of the accounting personnel of Village of Elkton, we believe that the personnel have the abilities to maintain the day-to-day bookkeeping of the Village, but they do not have the qualifications and abilities to generate financial statements, including the required footnotes, in accordance with accounting principles generally accepted in the United States of America.

This communication is intended solely for the information and use of management, Village of Elkton, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

anderen, Tucky, Remlandt & Down, P.C.

Anderson, Tuckey, Bernhardt & Doran, P.C. Certified Public Accountants

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